

**The Ohio State University
Colleges of the Arts and Sciences New Course Request**

DEALL

Academic Unit
Korean

Book 3 Listing (e.g., Portuguese)
507.51 Level Three Korean I Individualized Track

Number	Title	U	Variable (1 to 5)
18-Character Title Abbreviation		Level	Credit Hours
LEVEL 3-1 INDIVIDL			

Summer X Autumn Winter Spring Year 08

Proposed effective date, choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

A. Course Offerings Bulletin Information

Follow the instructions in the OAA curriculum manual. If this is a course with decimal subdivisions, then use one New Course Request form for the generic information that will apply to all subdivisions; and use separate forms for each new decimal subdivision, including on each form the information that is unique to that subdivision. If the course offered is less than a quarter or a term, please complete the Flexibly Scheduled/Off Campus/Workshop Request form.

Description (not to exceed 25 words): (stated in 507)

Quarter offered: SU, AU, WI, SP Distribution of class time/contact hours: Variable
Quarter and contact/class time hours information should be omitted from Book 3 publication (yes or no):

Prerequisite(s): (stated in 507)

Exclusion or limiting clause: (stated in 507)

Repeatable to a maximum of 5 credit hours.

Cross-listed with:

Grade Option (Please check): Letter S/U Progress What is course is last in the series? _____

Honors Statement: Yes No GEC: Yes No Admission Condition
Off-Campus: Yes No EM: Yes No Course: Yes No

Other General Course Information: Students register for and complete from 1 to 5 cr hrs during the quarter. Students who complete 5 cr hrs before the end of the quarter may proceed to 508.51. Progress is sequential from one cr hr to the next with a demonstrated proficiency at the level of 80% required for advancement.
(e.g. "Taught in English." "Credit does not count toward BSBA degree.")

B. General Information

Subject Code 16.0303 Subsidy Level (V, G, T, B, M, D, or P) B

For explanations see the following web sites: www.ureg.ohio-state.edu/ourweb/srs/srscontent/cip/ or www.regents.state.oh.us/hei/ci/STAGE_1/sld001.htm. If you have questions please email Jed Dickhaut at Jdickhaut@exchange.ureg.ohio-state.edu.

1. Provide the rationale for proposing this course:
To provide an individualized track that accommodates stuents who need more flexibility in course scheduling or students who need to accelerate learning of Korean. Students can take the course at any time of the year at their own pace.

2. List Major/Minor affected by the creation of this new course. Attach revisions of all affected programs. This course is (check one) Required Elective Other (Explain) X:

Required for Korean Major; Elective for Korean Minor; This course is equivalent to Korean 509.

3. Indicate the nature of the program adjustments, new funding, and/or withdrawals that make possible the implementation of this new course.

This course will be taught by existing instructor(s) of Individualized Korean such as 101.51, 102.51, 103.51 and 104.51. The Korean Major program description shall indicate this course as equivalent to Korean 509.

4. Is the approval of this request contingent upon the approval of other course requests or curricular requests?

Yes X No List: Course Change Request for 509; New Course Request for 509.01

5. If this course is part of a sequence, list the number of the other course(s) in the sequence: 507.51, 508.51

6. Expected section size: 10 Proposed number of sections per year: 4

7. Do you want prerequisites enforced electronically (see OAA manual for what can be enforced)? Yes x

8. This course has been discussed with and has the concurrence of the following academic units needing this course or with academic units having directly related interests (List units and attach letters and/or forms):
Not Applicable X

9. Attach a course syllabus that includes a topical outline of the course, student learning outcomes and/or course objectives, off-campus field experience, methods of evaluation, and other items as stated in the OAA curriculum manual.

Approval Process The signatures or actions on the lines in ALL CAPS (e.g. ACADEMIC UNIT) are required.

1. Academic Unit Undergraduate Studies Committee Chair	Printed Name	Date
2. Academic Unit Graduate Studies Committee Chair	Printed Name	Date
3. ACADEMIC UNIT CHAIR/DIRECTOR	<i>Mari Noda</i> Printed Name	<i>9/21/07</i> Date
4. AFTER THE ACADEMIC UNIT CHAIR/DIRECTOR SIGNS THE REQUEST, FORWARD IT TO THE COLLEGES OF THE ARTS AND SCIENCES CURRICULUM OFFICE, 161 DENNEY HALL, 164 WEST 17TH AVENUE. THE ASC CURRICULUM OFFICE WILL FORWARD THE REQUEST TO THE APPROPRIATE COLLEGE CURRICULUM COMMITTEE.		
5. COLLEGE CURRICULUM COMMITTEE	Printed Name	Date
6. ARTS AND SCIENCES EXECUTIVE DEAN	Printed Name	Date
7. Graduate School (if appropriate)	Printed Name	Date
8. University Honors Center (if appropriate)	Printed Name	Date
9. Office of International Education (if appropriate)	Printed Name	Date
10. ACADEMIC AFFAIRS	Printed Name	Date

The Ohio State University
Colleges of the Arts and Sciences New Course Request

DEALL

Academic Unit
 Korean

Book 3 Listing (e.g., Portuguese)
 508.51 Level Three Korean II Individualized Track

Number	Title	U	Variable (1 to 5)
LEVEL 3-2 INDIVIDL			
18-Character Title Abbreviation		Level	Credit Hours

Summer X Autumn Winter Spring Year 09
 Proposed effective date, choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

A. Course Offerings Bulletin Information

Follow the instructions in the OAA curriculum manual. If this is a course with decimal subdivisions, then use one New Course Request form for the generic information that will apply to all subdivisions; and use separate forms for each new decimal subdivision, including on each form the information that is unique to that subdivision. If the course offered is less than a quarter or a term, please complete the Flexibly Scheduled/Off Campus/Workshop Request form.

Description (not to exceed 25 words): (stated in 508)

Quarter offered: SU, AU, WI, SP Distribution of class time/contact hours: Variable
 Quarter and contact/class time hours information should be omitted from Book 3 publication (yes or no):

Prerequisite(s): (stated in 508)

Exclusion or limiting clause: (stated in 508)

Repeatable to a maximum of 5 credit hours.

Cross-listed with:

Grade Option (Please check): Letter S/U Progress What is course is last in the series? _____

Honors Statement: Yes No GEC: Yes No Admission Condition
 Off-Campus: Yes No EM: Yes No Course: Yes No

Other General Course Information: Students register for and complete from 1 to 5 cr hrs during the quarter. Students who complete 5 cr hrs before the end of the quarter may proceed to 509.51. Progress is sequential from one cr hr to the next with a demonstrated proficiency at the level of 80% required for advancement.
 (e.g. "Taught in English." "Credit does not count toward BSBA degree.")

B. General Information

Subject Code 16.0303 Subsidy Level (V, G, T, B, M, D, or P) B

For explanations see the following web sites: www.ureg.ohio-state.edu/ourweb/srs/srscontent/cip/ or www.regents.state.oh.us/hei/ci/STAGE_1/sld001.htm. If you have questions please email Jed Dickhaut at jdickhaut@exchange.ureg.ohio-state.edu.

1. Provide the rationale for proposing this course:
 To provide an individualized track that accommodates stuents who need more flexibility in course scheduling or students who need to accelerate learning of Korean. Students can take the course at any time of the year at their own pace.

2. List Major/Minor affected by the creation of this new course. Attach revisions of all affected programs. This course is (check one) Required Elective Other (Explain) X:

Required for Korean Major; Elective for Korean Minor; This course is equivalent to Korean 508.

3. Indicate the nature of the program adjustments, new funding, and/or withdrawals that make possible the implementation of this new course.

This course will be taught by existing instructor(s) of Individualized Korean such as 101.51, 102.51, 103.51 and 104.51. The Korean Major program description shall indicate this course as equivalent to Korean 508.

4. Is the approval of this request contingent upon the approval of other course requests or curricular requests?

Yes X No List: Course Change Request for 508; New Course Request for 508.01

5. If this course is part of a sequence, list the number of the other course(s) in the sequence: 507.51, 509.51

6. Expected section size: 10 Proposed number of sections per year: 4


7. Do you want prerequisites enforced electronically (see OAA manual for what can be enforced)? Yes x

8. This course has been discussed with and has the concurrence of the following academic units needing this course or with academic units having directly related interests (List units and attach letters and/or forms):

Not Applicable X

9. Attach a course syllabus that includes a topical outline of the course, student learning outcomes and/or course objectives, off-campus field experience, methods of evaluation, and other items as stated in the OAA curriculum manual.

Approval Process The signatures or actions on the lines in ALL CAPS (e.g. ACADEMIC UNIT) are required.

1. Academic Unit Undergraduate Studies Committee Chair	Printed Name	Date
2. Academic Unit Graduate Studies Committee Chair	Printed Name	Date
3.  ACADEMIC UNIT CHAIR/DIRECTOR	Mari Noda Printed Name	9/21/09 Date
4. AFTER THE ACADEMIC UNIT CHAIR/DIRECTOR SIGNS THE REQUEST, FORWARD IT TO THE COLLEGES OF THE ARTS AND SCIENCES CURRICULUM OFFICE, 161 DENNEY HALL, 164 WEST 17TH AVENUE. THE ASC CURRICULUM OFFICE WILL FORWARD THE REQUEST TO THE APPROPRIATE COLLEGE CURRICULUM COMMITTEE.		
5. COLLEGE CURRICULUM COMMITTEE	Printed Name	Date
6. ARTS AND SCIENCES EXECUTIVE DEAN	Printed Name	Date
7. Graduate School (if appropriate)	Printed Name	Date
8. University Honors Center (if appropriate)	Printed Name	Date
9. Office of International Education (if appropriate)	Printed Name	Date
10. ACADEMIC AFFAIRS	Printed Name	Date

**The Ohio State University
Colleges of the Arts and Sciences New Course Request**

DEALL

Academic Unit
Korean

Book 3 Listing (e.g., Portuguese)
509.51 Level Three Korean III Individualized Track

Number	Title	U	Variable (1 to 5)
LEVEL 3-3 INDIVIDL			
18-Character Title Abbreviation		Level	Credit Hours

Summer X Autumn Winter Spring Year 08

Proposed effective date, choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

A. Course Offerings Bulletin Information

Follow the instructions in the OAA curriculum manual. If this is a course with decimal subdivisions, then use one New Course Request form for the generic information that will apply to all subdivisions; and use separate forms for each new decimal subdivision, including on each form the information that is unique to that subdivision. If the course offered is less than a quarter or a term, please complete the Flexibly Scheduled/Off Campus/Workshop Request form.

Description (not to exceed 25 words): (stated in 509)

Quarter offered: SU, AU, WI, SP Distribution of class time/contact hours: Variable

Quarter and contact/class time hours information should be omitted from Book 3 publication (yes or no):

Prerequisite(s): (stated in 509)

Exclusion or limiting clause: (stated in 509)

Repeatable to a maximum of 5 credit hours.

Cross-listed with:

Grade Option (Please check): Letter S/U Progress What is course is last in the series? _____

Honors Statement: Yes No GEC: Yes No Admission Condition
Off-Campus: Yes No EM: Yes No Course: Yes No

Other General Course Information: Students register for and complete from 1 to 5 cr hrs during the quarter. Progress is sequential from one cr hr to the next with a demonstrated proficiency at the level of 80% required for advancement.

(e.g. "Taught in English." "Credit does not count toward BSBA degree.")

B. General Information

Subject Code 16.0303 Subsidy Level (V, G, T, B, M, D, or P) B

For explanations see the following web sites: www.ureg.ohio-state.edu/ourweb/srs/srscontent/cip/ or www.regents.state.oh.us/hei/ci/STAGE_1/sid001.htm. If you have questions please email Jed Dickhaut at Jdickhaut@exchange.ureg.ohio-state.edu.

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To provide an individualized track that accommodates stuents who need more flexibility in course scheduling or students who need to accelerate learning of Korean. Students can take the course at any time of the year at their own pace.

2. List Major/Minor affected by the creation of this new course. Attach revisions of all affected programs. This course is (check one) Required Elective Other (Explain) X:
 Required for Korean Major; Elective for Korean Minor; This course is equivalent to K507.

3. Indicate the nature of the program adjustments, new funding, and/or withdrawals that make possible the implementation of this new course.
 This course will be taught by existing instructor(s) of Individualized Korean such as 101.51, 102.51, 103.51 and 104.51. The Korean Major program description shall indicate this course as equivalent to Korean 507

4. Is the approval of this request contingent upon the approval of other course requests or curricular requests?
 Yes X No List: Course Change Request for 507; New Course Request for 507.01

5. If this course is part of a sequence, list the number of the other course(s) in the sequence: 508.51, 509.51

6. Expected section size: 10 Proposed number of sections per year: 4

7. Do you want prerequisites enforced electronically (see OAA manual for what can be enforced)? Yes x

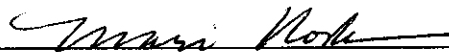
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 Not Applicable X

9. Attach a course syllabus that includes a topical outline of the course, student learning outcomes and/or course objectives, off-campus field experience, methods of evaluation, and other items as stated in the OAA curriculum manual.

Approval Process The signatures or actions on the lines in ALL CAPS (e.g. ACADEMIC UNIT) are required.

1.  Printed Name Naomi Fukumori Date 11/21/07
 Academic Unit Undergraduate Studies Committee Chair

2. Academic Unit Graduate Studies Committee Chair Printed Name Date

3.  Printed Name Mari Noda Date 9/21/07
 ACADEMIC UNIT CHAIR/DIRECTOR

4. AFTER THE ACADEMIC UNIT CHAIR/DIRECTOR SIGNS THE REQUEST, FORWARD IT TO THE COLLEGES OF THE ARTS AND SCIENCES CURRICULUM OFFICE, 161 DENNEY HALL, 164 WEST 17TH AVENUE. THE ASC CURRICULUM OFFICE WILL FORWARD THE REQUEST TO THE APPROPRIATE COLLEGE CURRICULUM COMMITTEE.

5. COLLEGE CURRICULUM COMMITTEE Printed Name Date

6. ARTS AND SCIENCES EXECUTIVE DEAN Printed Name Date

7. Graduate School (if appropriate) Printed Name Date

8. University Honors Center (if appropriate) Printed Name Date

9. Office of International Education (if appropriate) Printed Name Date

10. ACADEMIC AFFAIRS Printed Name Date

Korean 507.51, 508.51, 509.51
Level Three Korean I, II, III: Individualized Track
Department of East Asian Languages and Literatures (DEALL)
Summer 2008
The Ohio State University

Call numbers 507.51
 508.51
 509.51

Course Credits Variable (1-5 credits for each course)

Classroom 120 Hagerty Hall (Individualized Language Learning Center, Tel: 292-7060)

Hours See the online scheduling website: <http://iischeduling.org/>

Instructors: Danielle O. Pyun (coordinator) pyun.7@osu.edu

Course Description

Third-year Korean individualized instruction courses are designed to help students expand communicative skills in both spoken and written Korean at an advanced level. These courses focus not only on grammar usage and oral fluency but also on readings and discussions on various topics/issues related to contemporary Korea. In addition, approximately 300 Chinese characters will be introduced throughout 507.51, 508.51 and 509.51 for basic literacy in Hanja. Students are expected to actively participate in communicative exchanges with the instructor as well as be well prepared for the content of each session.

Goals/Rationale:

OSU Korean language courses are designed to develop students' communicative skills in Korean and broaden students' understanding of ethnic, cultural, social and economic life of the Korean people, with the purpose of helping students meet and cope with the changes and needs of the globalized world.

Learning Objectives

K507.51

1. Being able to perform communicative functions at an advanced-intermediate level.
2. Getting familiar with informal and formal conversational styles.
3. Expanding vocabulary and communicative fluency on topics beyond daily conversation.
4. Acquiring approximately 100 Chinese characters in common use.
5. Getting familiar with culturally appropriate manners/behaviors involved in the language use.

K508.51

1. Acquiring the ability to describe incidents and the ability to express one's thoughts and opinions through teacher-moderated discussion.
2. Getting familiar with written registers and improving competence in writing.
3. Acquiring approximately 200 Chinese Characters in common use.

4. Getting familiar with culturally appropriate manners/behaviors involved in the language use.

K509.51

1. Expanding grammar and being able to perform communicative functions at an advanced level.
2. Advancing oral fluency through free discussion on a variety of topics.
3. Getting familiar with different genres of speech and writing.
4. Acquiring approximately 300 Chinese characters in common use.
5. Getting familiar with culturally appropriate manners/behaviors involved in the language use.

Grading

100.00 - 91.01	A	91.00 - 87.01	A-		
87.00 - 83.01	B+	83.00 - 79.01	B	79.00 - 75.01	B-
75.00 - 71.01	C+	71.00 - 67.01	C	67.00 - 63.01	C-

Note: For each individual session, a student should get a minimum score of C- in order to proceed to the following session. You will be asked to repeat the session if the session score is lower than C-.

Important Dates and Information

- (1) **OSU E-mail Account** Email messages will be sent to your OSU email address. Check your OSU email account regularly.
- (2) **Check Carmen** (OSU's Web-based course management system) for your grade.
www.carmen.osu.edu
- (3) **First appointment by week 3.** You must have at least one appointment by week 3.
- (4) **Credit adjustment:** You may change the number of enrolled credit hours **after the fourth Friday and before the end of the sixth Friday** in the quarter.
- (5) **Last day of session:** The last Friday of classes

Required Textbook(s) & Learning Materials

Korean 507.51 (available at SBX)

- Kim, Nam-kil (2000). *Modern Korean: An intermediate reader*(Lessons 1 to 8), University of Hawaii Press: Honolulu.
- Online Materials.
 - www.carmen.osu.edu Check your Carmen course home page for audio files

Korean 508.51 (available at SBX)

- Kim, Nam-kil (2000). *Modern Korean: An intermediate reader*(Lessons 9 to 16), University of Hawaii Press: Honolulu.
- Online Materials.
 - www.carmen.osu.edu Check your Carmen course home page for audio files

Korean 509.51 (available at SBX)

- Kim, Nam-kil (2000). *Modern Korean: An intermediate reader*(Lessons 17 to 24), University of Hawaii Press: Honolulu.

- Online Materials.
 - www.carmen.osu.edu Check your Carmen course home page for audio files

How to Prepare for Korean I.I.

1. Course Outline

Korean Individualized Instruction (I.I.) is an individually paced SELF-STUDY program. While the I.I. program shares the same content and goals of regular Korean classes, students do not meet on a regular basis as in the regular classroom track. Instead, I.I. students individually schedule the times of appointment and can decide or adjust the number of credit hours. Students are expected to be fully prepared for the content of each individual session which is described in the syllabus. During the 15 minute-appointment session with the instructor, your self-study and self-learning will be evaluated by the instructor through various activities such as dialog performance, role play or questions/answers. Therefore, it is critical for a student to do autonomous learning in a disciplined and responsible way, using the given material and following the guidelines.

- Step 1: Check the content of the ACT session(s) provided in the syllabus
- Step 2: Make appointments online
- Step 3: SELF-STUDY at least 2 hours for each ACT session using the textbook and the audio files available at: <http://nealrc.osu.edu/Korean/home.htm> & <http://telr.osu.edu/language/>
- Step 4: Show up for the 15 minute appointment.

2. Self-Study Guideline

(1) ACT sessions (Required, a 15 min appointment for each ACT number)

Korean 507.51, 508.51 and 509.51 consist of 5 credits, respectively. You may take one to five credits suiting your pace and need. There are assigned ACT sessions to fulfill each credit hour. **Each ACT session requires you to schedule a 15-minute appointment** with the instructor. The content of each session is provided in the "Assignment List." Check and self-study the content of each session before the appointment. ACT sessions are conducted entirely in Korean. During the session, you are expected to demonstrate your self-learned knowledge to the instructor. For example, if ACT session #5 involves memorization of 'Lesson 1 dialog 3' and vocabulary/expressions, you will be (1) performing the dialog during the session and (2) will be checked on your understanding of new vocabulary/expressions. In order to successfully perform the assigned dialog, you will need to listen to the audio files, and study vocabulary and grammar thoroughly. An I.I. instructor's role is to check on your self-study (not to teach you any new material). The instructor will grade your performance and correct your mistakes or errors.

(2) FACT sessions (Optional)

You can make appointments to ask questions in English regarding grammar usage or any areas or content that you have difficulties in. FACT sessions are not counted for credits, but serves as clinic sessions to answer any questions that you might have. For each unit, one FACT session is permitted.

3. Making Appointments

(1) Korean I.I. On-line Scheduling System Address: <http://www.iischeduling.org/>

Online scheduling of appointments is available starting at 9:00 AM on Sundays for the following week.

(2) Procedures

- Go to <http://www.iischeduling.org/>
- Click on "Korean" under "students" and then "Log In."
- Provide Username: Your username is the prefix from your OSU e-mail address (For example: pyun.7)
- Provide password: the last 4 digits of your phone number.
- Read the rules that govern the Online Scheduling System, and if you agree, click "I Agree"

(3) Number of Appointments

The maximum number of appointments one can make is **2 sessions per day and 5 sessions per week.**

(4) Cancelling Appointments and No-Show Policy

If you cancel your appointment **24 hours prior to the appointment**, no penalty will be given. If you cancel your appointment after this time limit, canceled appointment(s) are placed on the "Offer Board." If any other student takes this appointment from the "Offer Board," you are no longer responsible for it. If it is not taken by another student, you should either keep the appointment or be penalized for a no-show. Since there are limited hours for I.I. sessions, it is important for you not to waste appointment time so that all the I.I. students can fulfill their credit hours.

A "no-show" will be recorded when (a) you fail to come to your scheduled appointment, (b) fail to cancel a scheduled appointment 24 hours prior to the appointment, or (c) come to a scheduled session 5 or more minutes late.

- ▶ **One "no-show"** per quarter is allowed without causing any negative consequences.
- ▶ After your **third no-shows**, you can't sign-up for appointments for a week.
- ▶ After the fourth and further no-shows, a score of 0 will be given for the missed sessions.

4. Scheduling Tips

- (1) Plan your appointments wisely and do not put off. Some students procrastinate until the last minute, and they end up with reducing the number of credits they originally registered.
- (2) Schedule as many appointments as possible in the beginning of the quarter. Usually toward the end of the quarter, students try to make more appointments to finish up the assigned ACT sessions.
- (3) All ACT sessions must be completed by the end of Week 10. No appointments are available after this date.
- (4) If you find difficulty in finding available appointment(s), keep checking the Offer Board to take advantage of cancellations.
- (5) Make sure to log out after you schedule appointments online.
- (6) Walk-in sessions

If you have already made 5 appointments for the week but still would like to schedule more appointments, you may have walk-in session(s). If there is any appointment session that has not been taken by anybody until the time of the appointment, you may ask the instructor to use the appointment slot as your walk-in session.

5. Grading

According to your own pace, you have the option to add or drop credits until the end of the 6th week (**You may not receive an Incomplete as your course grade**). If you fail to finish all the requirements, a course grade of "E" will be given.

Your final grades are based solely on **your performance during your ACT sessions**. (No mid-term or final exams.) For each ACT session, your performance will be graded on a scale of 0 to 4.0 according to the following principles:

4.0	Performance is fully culturally coherent, that is, would present no difficulty, discomfort, or puzzlement in interaction with a native. Repair (restating or correcting yourself, requesting clarification, etc.) is self-managed.
3.5	Performance is superior, for the most part culturally coherent. There is little about it to create difficulties, discomfort, or puzzlement in interaction with a native. However, there is some aspect of the performance to make interaction less than maximally coherent for a native. Most repair is self-managed.
3.0	Performance is good: few aspects of it create difficulties, discomfort, or puzzlement in communicating with a native. Self-managed repair alone, however, is not sufficient; you also require occasional repair/correction from another (= instructor, classmate, etc.).
2.5	Performance enables communication, but also presents several clear-cut sources of difficulty, discomfort, or puzzlement in communicating with a native. Repair is largely a matter of correcting problems, and correction comes mostly from others.
2.0	Performance creates definite obstacles to communication, which usually involve more than simple discomfort. Utterances would cause puzzlement that the native is at a loss to resolve ("What is s/he trying to say?"). Repair requires multiple, often repeated, correction and guidance from another.
1.5	Performance shows many problems that would create difficulties, discomfort, and puzzlement in communicating with a native. Communication is achieved only with repeated correction and guidance from another. Clearly not in control of assigned material.
1.0	Attended class, but either (1) chose not to participate (for this option, notify your instructor before class begins), or (2) failed to perform with any culturally viable degree of competence.
0	Absent.

Your grade for each ACT session is based on the average of the following grades:

- (1) **Performance of memorized dialog** (when there is an assigned dialog)
- (2) **Your ability to apply the material** you learned to new contexts as directed by your instructor. Study the content of each ACT (e.g., vocabulary, grammar, tasks, etc.) thoroughly.
- (3) **Your written assignment** (when there is any written assignment).

► If your overall performance for an ACT session is **below 2.5**, you will be asked to repeat the session. You cannot proceed to the next ACT session until you receive a 2.5 or higher. Please schedule an appointment for the repeated ACT session and adjust any other appointments.

6. Credit/Credit Adjustment ('Contract Week')

You may change (increase or decrease) the number of enrolled credit hours **after the fourth Friday** in the quarter and **before the end of the sixth Friday** in the quarter.

(Note: The Registrar currently does not grant refunds after the fifth Friday in a quarter. Therefore, if you intend to decrease the number of credit hours and get a refund from the Registrar, be sure to meet the University's deadlines for full or partial course refunds.

In order to adjust your credit hours, during the contract week:

1. Print and fill out the "Adjustment of Credit" form
(available at http://wmcc.osu.edu/ii_adjust.pdf).
2. Have the I.I. coordinator sign the form
3. Leave one copy to the coordinator.
4. Deliver one copy to your college's registration office.

(Note: Be sure to bring your form to the Korean I.I instructor in person. Do not leave it to the I.I. front desk as it may cause a delay of adjusting your credits. It is your responsibility to ensure your college/registrar and the Korean I.I. coordinator to have copies of your credit adjustment on time.)

7. Assignments

Assignments for Korean 507.51 (a total of 40 sessions for 5 credits)	
Credit 1	ACT#1~ACT#8
Credit 2	ACT#9~ACT#16
Credit 3	ACT#17~ACT#24
Credit 4	ACT#25~ACT#32
Credit 5	ACT#33~ACT#40
Assignments for Korean 508.51 (a total of 40 sessions for 5 credits)	
Credit 1	ACT#41~ACT#48
Credit 2	ACT#49~ACT#56
Credit 3	ACT#57~ACT#64
Credit 4	ACT#65~ACT#72
Credit 5	ACT#73~ACT#80
Assignments for Korean 103.51 (a total of 40 sessions for 5 credits)	
Credit 1	ACT#81~ACT#88
Credit 2	ACT#89~ACT#96
Credit 3	ACT#97~ACT#104
Credit 4	ACT#105~ACT#112
Credit 5	ACT#113~ACT#120

* There is no exam (midterm/final exams) in Korean I.I.

8. Assignment Lists for 507.51~ 509.51

For each course (507.51 to 509.51), there is an 'Assignment List,' which describes assignments for each ACT session. This is distributed during the orientation session. Assignment lists are also available at your Carmen course home page (www.carmen.osu.edu). You should read the content of each ACT assignment and study the content using the textbook and the audio program prior to your appointment.

Academic Misconduct

Students are advised to adhere to The Ohio State University's Code of Student Conduct (http://studentaffairs.osu.edu/resource_csc.asp), with particular reference here to "**Academic misconduct.**" The University's policies on academic misconduct will be enforced in accordance with Faculty Rule 3335-5-54. **Academic misconduct** is defined as "[a]ny activity that tends to compromise the academic integrity of the university, or subvert the educational process." (See section 3335-23-04 Prohibited conduct.

Disability Statement

Any student who feels she or he may need an accommodation based on the impact of a disability should contact the coordinating instructor privately to discuss your specific needs. Please contact the Office for Disability Services (614-292-3307) in room 150 Pomerence Hall to coordinate reasonable accommodations for students with documented disabilities.

